Pursuant to Article 13 and 14 of the European regulation (UE) 2016/679 (in the following called only GDPR) and relating to the personal data, which the data-controller will receive, we inform as follows:

**Controller**

APT ROVERETO E VALLAGARINA, Corso Rosmini 21 – 38068 Rovereto (TN)

Tel. +39 0464430363 – E-mail info@visitrovereto.it

**Types of data, purposes and legal basis for the processing**

In the following schedule, you can find the type of data we process for the concerned category.

<table>
<thead>
<tr>
<th>SUBJECTS</th>
<th>TYPE OF DATA</th>
<th>PURPOSES</th>
<th>LEGAL BASIS FOR THE PROCESSING</th>
</tr>
</thead>
</table>
| If you contact us for information and/or quotation | COMMON DATA  
Name / surname.  
contact information | Quotation drafting or information on applicant’s request | Implementation of precontractual measures |
| | COMMON DATA  
Biographical data.  
Address  
Contact information  
Social security number / VAT registration number.  
Additional information for offers (such as: day of arrival / departure, number of kids, …)  
PARTICULAR DATA (only possible) needed to the provision of the required service. | Quotation drafting or information on applicant’s request | Consent (in case of particular data)  
implementation of precontractual measures |
| If you are a client of our tourist services | COMMON DATA  
Biographical data.  
Address  
Contact information  
Social security number / VAT registration number.  
Additional information for offers (such as: day of arrival / departure, number of kids, …)  
PARTICULAR DATA (only possible) needed to the provision of the required service. | Fulfillment of its contractual obligations | Consent (in case of particular data)  
Performance of a contract. |
| | Compliance with tax obligations  
Compliance with tax obligations and accounting requirements | Direct Marketing / newsletter / promotional activity of the controller  
Legitimate interest of the data controller  
Consent of the data subject | Consent  
compliance with a legal obligation,  
Consent of the data subject.  
Legitimate interest of the data controller  
Consent of the data subject. |
| If you are a user of our website | COMMON DATA  
Name / surname.  
E-mail  
City  
Cookies | Newsletter sending | Consent |
| If you gave us your data in some events or fair, | COMMON DATA  
Name / surname.  
Address  
Contact information  
School and teaching-subject (only for teachers) | Processing a quotation or information on request of the person concerned | Implementation of precontractual measures |
| | Direct Marketing / newsletter / promotional activity of the controller  
Legitimate interest of the data controller | Consent  
Legitimate interest of the data controller  
Consent of the data subject. | Consent  
Legitimate interest of the data controller  
Consent of the data subject. |
<table>
<thead>
<tr>
<th>If you are our supplier (individual enterprise or professional)</th>
<th>COMMON DATA</th>
<th>Request for information, quotations, business contacts</th>
<th>Implementation of pre-contractual measures</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Biographical data</td>
<td>Fulfillment of its contractual obligations.</td>
<td>Performance of a contract.</td>
</tr>
<tr>
<td></td>
<td>Contact information</td>
<td>Compliance with tax obligations and accounting requirements</td>
<td>Compliance with a legal obligation,</td>
</tr>
<tr>
<td></td>
<td>Social security number / VAT registration number Bank details</td>
<td>Protection of controller’s rights</td>
<td>Legitimate interest of the data controller</td>
</tr>
<tr>
<td>If you are an employed or a co-operator of our client, supplier or institutional contact</td>
<td>COMMON DATA</td>
<td>Request for information, quotations, business contacts</td>
<td>Implementation of pre-contractual measures</td>
</tr>
<tr>
<td></td>
<td>Name / surname. Contact information</td>
<td>Fulfillment of its contractual obligations with Your employer</td>
<td>Performance of a contract.</td>
</tr>
<tr>
<td>If you are an associate, legal representative and /or manager of our clients or suppliers</td>
<td>COMMON DATA</td>
<td>Fulfillment of its contractual obligations.</td>
<td>Performance of a contract.</td>
</tr>
<tr>
<td></td>
<td>Biographical data Contact information Social security number</td>
<td>compliance with legal obligation</td>
<td>Compliance with legal obligations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>protection of controller’s rights</td>
<td>Legitimate interest of the data controller</td>
</tr>
<tr>
<td>If you are a candidate for the recruitment</td>
<td>COMMON DATA</td>
<td>Research, selection and evaluation of people for a possible employment</td>
<td>Within the meaning of Article 111 bis D.Lgs. 196/2003 no consent is required for the required purposes</td>
</tr>
<tr>
<td></td>
<td>Biographical data Contact information Picture Qualifications / titles Work experience</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PARTICULAR DATA Possible belonging to sheltered groups</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Modalities for personal data processing** - The process is achieved through operations, made with or without support of election means and consists of the gathering, registration, organization, preservation, consultation, formulation, adjustment, selection, extraction, comparison, utilization, interconnection, block, communication, cancellation and distribution of data. The process is made by the controller, by the handlers, who are expressly authorised by right-holders or by external bodies appointed for the purpose by the controller.

If we would use your data for a purpose different from what said previously, before processing for the further processing, we will give you the entire information, asking, if needed, your approval.

We could use, for the direct promotion of our services, you e-mail you gave us through a previous sale, also if you didn’t give the permission and so long as it deals with services similar to the previous sale.

You can always choose not to share this information any more, initially or in subsequent submissions.

**Data contribution and refusal** - In case of your request of information and /or quotation or in case of a purchase of one of our services, the data contribution is necessary to the fulfilment of the pre-contractual and contractual arrangements and therefore your refusal involves the impossibility to fulfil the contract.

**Data receiver** - Your personal data will not be spread. They are available only for our authorized people and /or the controller acting on our behalf with contracts providing for an adequate level of protection of personal data, as laid down in the GDPR.

The data may be communicated to all the persons and/or institutions, to which the communication is necessary to the proper working of services you asked for or for legally imposed fulfilment (for example: administrative procedures, accounting obligations, tax obligations).

**Data transfer in foreign countries** - The data transfer in non-EU countries is not foreseen. We guarantee, in case of need of data transfer in non-EU countries, the transfer will take place in countries, which have an adequacy decision from the European Commission for the purposes of Article 45 of the GDPR.
Data retention - Data are stored for as long as necessary to achieving the objectives of these Privacy Statements, by legal requirement or for the establishment of legal claims. Once the statute of limitations are expired, the personal data will permanently deleted or, alternatively, they will be stored anonymously.
For direct marketing purposes / newsletters / promotional activities of the controller, data will be stored until your consent withdrawal or request for cancellation or for a maximum period of 24 months.
For profiling goals, data will be stored until your consent withdrawal or request for cancellation or for a maximum period of 12 months.
If you sent us your curriculum vitae for a possible employment, the maximum period of conservation is 1 year.

Your rights - You have the right to request the controller: to obtain access to your personal data; to ask for the rectification of inaccurate data or for the integration of incomplete data; to ask for the cancellation (as mentioned in article n. 17 GDPR); to ask for a restriction of data processing (as mentioned in article n. 18 GDPR); to object the data processing; to ask – when possible - a copy of your personal data in electronic form and you also have the right to send these data to use them for other controller’s services (data portability); to ask not to be subjected to a decision, based exclusively on an automated decision-making process, also for profiling, when the decision has a legal effect for you or can cause equally significant effects; to lodge a complaint to the Personal Data Protection Authority www.garanteprivacy.it